

CEDAR FALLS HISTORIC PRESERVATION COMMISSION
MINUTES
Tuesday, July 9, 2019
Mayors Conference Room, 220 Clay Street
5:30 p.m.

1.) Roll Call: Commission members Julie Etheredge, Jeanine Johnson, Brian Hayes, and Michael Mahncke were present, as well as city staff member Iris Lehmann.

2.) Approve the Minutes of the June 11, 2019 regular meeting: Chair Etheredge opened the meeting at 5:35 PM and asked if there were any corrections or additions on the Minutes from the June 11, 2019 meeting. Brian moved to approve the Minutes as is. Mike seconded the motion. The motion was approved unanimously.

3) Old business:

a. Ongoing projects:

i. Fairview Cemetery Tour: Iris had spoken with the Channel 15 crew about the project. They had found an intern to help edit the film and anticipate finishing the piece this summer.

ii. Update on the CLG Grant for the Wild District Nomination: Jeanine and Susan Card attended the State Nominations Review Committee meeting. Jeanine reported on her experience. Once the Minutes from the meeting are released the nomination can be forwarded on for the next and final level of review.

Iris handed out timesheets to the Commission members. She asked that they fill out and submit the forms to her by their next meeting so that she can start the close out documents for this CLG grant.

iii. Upcoming CLG grant opportunity- Iris reported that she had been in contact with Leah from Tallgrass Archeology about the potential survey of the Overman Park area. It was recommended that the commission apply for a "reconnaissance survey". Leah suggested this type of project because it can cover a larger area, as is desired by the Commission. Iris shared a drafted boundary map she created for the potential study area. Iris added that she had asked Leah for a cost estimate for this type of project and will let the Commission know what she hears back. With the deadline for submission for this upcoming round coming up in September Iris noted that ideally the Commission and Staff would be working on the grant application through August.

4) New business:

- a) Commission Elections. The Commission agreed to wait until Meridith was present to vote on this item.
 - b) Review of at-risk and newly identified historically significant buildings and or sites: Updates were given on a number of ongoing projects in the Community.
- 5) Other items –
- a. Iris asked the Commission to start and consider educational projects for this year. She reminded the Commission that they were required to host as least 1 educational event a year. She noted that the cemetery film may not be finished in time and urged the group to start considering other options. The Commission shared ideas. It was agreed that at the next meeting there would be a vote and a project to two will be chosen.
 - b. Iris shared information on two upcoming educational opportunities.
- 6) The next meeting date: The next meeting was discussed. Due to upcoming vacations of staff and Commission members the Committee agreed to rescheduled their regular meeting from Tuesday, August 13th to Tuesday, July 30th at 5:30 PM.
- 7) Brian moved to adjourn the meeting. Mike seconded the motion. Motion was approved unanimously. The meeting was adjourned at 6:40 PM.

Respectfully submitted by Iris Lehmann

Running Project/Idea List:

- Cedar Heights – community marriage
- Educational piece on Cedar Falls indigenous trees
- History of the Disc Golf Course in Tourist Park
- Adam’s Family/Tallyho/Cofounder potential event/national register opportunity
- Satori Hospital reuse plan
- Creating a long range plan
- Adding Historic Preservation Month to the calendar/sponsoring event
- Conducting a survey of all of Cedar Falls to identify potential residential districts
- Nominating a residential district
 - Area around Overman Park
- Creating new zoning overlays
- Using code enforcement as a tool
- Band museum
- Dan Jordan – documentary/historic walk
- Apply for a grant to get Bob Yapp’s preservation cost tool
- Potential grants:
 - Community Betterment Grant (The Cedar Falls Tourism and Visitors Bureau)
 - Marketing Grant (The Cedar Falls Tourism and Visitors Bureau)
 - Economic development grant (City)
 - HRDP Grants
- Outreach and promotions:
 - Cemetery tours
 - Identify and advertise neighborhoods (districts)
 - Creating apps
 - Maintenance tutorials
 - Outreach to existing organizations (partnerships) – ex. Women’s Society
 - Doing more with “Touring Cedar Heights”
 - Creating a pamphlet recognizing historically significant homes
 - Organizing a walking tour for residential areas (to be modeled after the Historical Society’s Downtown tour)
 - Have historically dressed actors on street corners to engage passerby.
 - Organizing driving tours
 - Outreach on historic tax credits for residents.
 - Historical scavenger hunt (adding numbers in front of historically significant homes to help identify them)
 - Greenwood Cemetery Mausoleum – inform public about the location and potentially add plaques.
 - Century Homes

**AT-RISK HISTORICALLY SIGNIFICANT BUILDINGS AND SITES
IN CEDAR FALLS
Updated June 13, 2016**

ADDRESS	OWNER	PROPERTY DESCRIPTION	STATUS
1021 Clay Street	K3D LLC 4525 QUESADA CT CEDAR FALLS, IA 50613	Sessions house	Brent Dahlstrom owner. Being rented to college students. Work being done
301 Main Street	Carol and Merle Lubar	Caboose Stop	Exterior terra cotta design features deteriorating and falling off. Owner does not wish to sell property at this time.
1603 Mandalay Drive	BRASE,SUSAN F BRASE,ALAN R 1603 PARK DR CEDAR FALLS, IA 50613	Litchfield Mansion	Fire Department has concerns about the safety of the building.
5315 University Avenue	CNC INVESTMENTS LLC 5317 UNIVERSITY AV CEDAR FALLS, IA 50613	Rownd Schoolhouse	Former Bead Happy property has been purchased by Scott Koenig and is being utilized as a yogurt shop.
North College Street		Greenwood Cemetery Mausoleum	Requires ongoing maintenance.
601 W. 12 th Street	STAUDT,DAVID F STAUDT,MARY M 601 W 12TH ST CEDAR FALLS, IA 50613	Harris House	Property sold 5/2014, plans are apparently to convert to single family dwelling. Some building permits have been obtained.
201 Main Street	LEUER,MICHAEL WILLIAM LEUER,ROSELLA FAYE 2301 CENTER ST	Fields Brothers Bank	Brick work is deteriorating.

	CEDAR FALLS, IA 50613		
422 Main Street	FENCL PROPERTIES LLC 1209 DUNDEE AV WATERLOO, IA 50701	Depot	Bank has been purchased by an insurance office.
515 College Street	CITY OF CEDAR FALLS SARTORI MEMORIAL HOSPITAL 220 CLAY ST CEDAR FALLS, IA 50613	Sartori Hospital	Hospital is vacating the building for a new location. On hold.
302 Main St, Cedar Falls, IA 50613	Current owner: THOMSON PROPERTY TAX SERVICES PO BOX 2609 CARLSBAD, CA 92018- 0000	Wells Fargo, downtown	Torn down – site will be redeveloped
123 W 7TH ST	HI YIELD LLC PO BOX 128 CEDAR FALLS, IA 50613- 0000	Mennonite Church	New owner – rumors of redevelopment
1015 S Division St		Cedar Falls High School	The school is planning to relocate.
203-205 Main Street	CEDAR FALLS BAND INC	Municipal Band Building	Has been sold. No news yet as to who the buyer is.

STRUCTURES NO LONGER CONSIDERED AT-RISK

ADDRESS	PROPERTY DESCRIPTION	STATUS
403 Franklin Street	Greek revival influenced structure	Renovated. As of July 17, 2013, no longer considered "at risk."
217 Washington Street	Old Post Office	Lease with CF Dev. approved 2/24/14. Restoration is nearing completion utilizing \$75,000 Challenge Grant. Preparation of application for nomination to the National Register ongoing. Approval of tax credits is dependent upon National Registry approval.
1927 College Street	Former fraternity house	Renovated.